



Winnersh Parish Council
Winnersh Community Centre
New Road, Sindlesham, Wokingham
Berkshire RG41 5DU
Phone 0118 978 0244
e-mail clerk@winnersh.gov.uk
www.winnersh.gov.uk

1st February 2024

Recreation & Amenities Committee Members:

Cllrs Doyle, Fyfe, Green, Kilby, Nicholson and Southgate

Dear Councillor,

You are summoned to attend a meeting of the **RECREATION & AMENITIES COMMITTEE** of Winnersh Parish Council to be held at Winnersh Community Centre on **Tuesday 6th February 2024 at 7.30pm.**

M Milsom

Marcia Milsom
Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE

To Receive apologies for absence. Members are reminded that apologies must be submitted to the Clerk by 12pm on the day of the meeting.

2. DECLARATIONS OF INTEREST

To Receive any personal or prejudicial interests in relation to any items on the agenda.

3. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 2nd January 2024 (attached) were approved and signed at Full Council on 23rd January 2024.

The Clerk's report with updates on matters from previous meetings is attached at Appendix 1. *For noting.*

4. BERKSHIRE YOUTH

A report on recent activities will be forwarded prior to the meeting.

5. WINNERSH ALLOTMENTS

The solar sheds were installed on 23rd January and 1st February. The solar components are due to be installed in February. *For noting.*

Reds10 have carried out top dressing works on the access road leading to the allotment gates. *For noting.*

6. TREE WORKS

Following the tree survey carried out by Nick Robins, a quote has been received for the necessary works in the sum of £1,885.00 + VAT.

To Consider the quote for tree works.

7. PLAY INSPECTION REPORT

An inspection of play equipment was carried out in January 2024. A report has been sent under separate cover.

The Clerk is obtaining a quote for the medium risk items raised (excluding wet pour areas which are an agreed project for 2024-25) which should be available for the meeting.

To Consider the quote for carrying out the medium risk repairs to the play equipment (if received).

8. GROUNDS MAINTENANCE CONTRACT

The Clerk has contacted six local contractors to invite them to bid for the grounds maintenance contract from 1st April 2024 – 31st March 2026 on the same basis as the current contract.

Three contractors have submitted quotes and a summary is attached at Appendix 3.

To Consider the quotes received and agree the contractor to recommend to Full Council.

9. CAPITAL PROJECTS 2023-24

An update on 2023-24 capital projects is attached at Appendix 4. *For noting.*

10. CORRESPONDENCE

To Receive items of correspondence as follows:

None.

11. DATE AND TIME OF THE NEXT MEETING

To Agree the date and time of next meeting as Tuesday 5th March 2024 at 7.30pm.