



Winnersh Parish Council

Winnersh Community Centre
New Road, Sindlesham
Wokingham, Berks, RG41 5DU
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Minutes of the **WINNERSH PARISH COUNCIL** meeting held on **Tuesday 23rd January 2024 at 7:30pm** at the Winnersh Community Centre

Councillors Present:

Cllr J Boadu
Cllr P Fishwick
Cllr G Harper
Cllr F Obileye

Cllr P Bray
Cllr A Fyfe
Cllr M Kak
Cllr J Southgate

Cllr L Doyle
Cllr D Green (**Chairman**)
Cllr R Nicholson

Officers: Marcia Milsom, Clerk

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Giacon, Kilby and Shepherd-DuBey.

2. DECLARATION OF INTEREST

None.

3. CLERK'S REPORT

The Clerk's report with updates on matters arising from the previous minutes was attached as Appendix 1. **Noted.**

4. MINUTES OF THE PREVIOUS MEETINGS

It was **RESOLVED** that the minutes of the meeting held on 19th December 2023 (previously circulated) be confirmed and signed as a true record.

Cllr Boadu joined the meeting at 7.32pm.

5. PUBLIC SESSION

There were no members of public in attendance.

6. CORRESPONDENCE

The following items of correspondence had been received:

- i. Email of thanks from Wokingham Foodbank for donation from Christmas event.
Noted.
- ii. Invitation from Matthew Barber, Police and Crime Commissioner for Thames Valley Police, to apply for grant funding to help prevent crime – attached at Appendix 2a.

It was Agreed that WPC had no crime prevention projects that it could apply for funding for.

- iii. Email from The Glass Company re partnership working for local glass collection – attached at Appendix 2b.

The Clerk was asked to carry out more research into the company, ask other T&PC's whether they were entering into any agreement and ask whether WBC had any information.

ACTION: CLERK

- iv. Email from Neil Carr, WBC Democratic Services asking for suggestions for consideration by the Overview & Scrutiny Committees for its work programme for 2024/25, details to include the issue, the impact on residents and the desired outcome.

Issues considered in the past include Climate Emergency, equalities, safeguarding of children and adults, school performance, housing, community safety, state of roads and pavements, planning, grounds maintenance, car park charges and flood risk. The Overview & Scrutiny Committees can look at any issues which affect the residents of the Borough, but not at individual complaints.

The Clerk was asked to submit an item relating to the planning enforcement process and communication on enforcement with T&PC's and residents.

ACTION: CLERK

7. MEETINGS OF COMMITTEES OF COUNCIL

i. Recreation & Amenities Committee

It was **RESOLVED** that the minutes of the Recreation & Amenities Committee meeting held on 2nd January 2024 (previously circulated) be confirmed and signed as a true record.

- a. It was **RESOLVED** to accept the recommendation that programmable thermostats be installed in the Main Hall, Sindlesham Room, JGR and Allnatt Pavilion, funded from the Climate Change budget.

ACTION: CLERK

- b. It was **RESOLVED** to accept the recommendation that additional insulation be installed in the Main Hall and JGR (subject to quote), funded from the Climate change budget (or via funding if available).

ACTION: CLERK

ii. Planning & Transport Committee

It was **RESOLVED** that the minutes of the Planning & Transport Committee meeting held on 9th January 2024 (previously circulated) be confirmed and signed as a true record.

iii. Finance & General Purposes Committee

It was **RESOLVED** that the minutes of the Finance & General Purposes Committee meeting held on 16th January 2024 (previously circulated) be confirmed and signed as a true record.

- a. It was **RESOLVED** to accept the recommendation that the Q3 accounts be accepted.
- b. It was **RESOLVED** to accept the recommendation that the Clerk be given delegated authority to process refunds of hirers booking and damage deposits outside of the normal payment schedule.

8. 2024-25 BUDGET

The draft 2024-25 operating budget, capital projects and earmarked reserves additions/usage had been reviewed by the R&A and F&GP Committees and were attached at Appendices 3a and 3b. The draft budget summary with resulting precept calculation was attached at Appendix 3c.

- i. It was **RESOLVED** to accept the draft operating budget, capital projects and earmarked reserves additions/usage for 2024/25.
- ii. It was **RESOLVED** that the amount of Precept to be served on the rating authority (Wokingham Borough Council) for 2024-25 is £198,376.00, equivalent to £44.75 on a Band D property and an increase of 3.8% from 2023/24.

9. D-DAY 80

The Clerk at Hurst PC had advised that Hurst would not be hosting an event for the D-Day 80 commemoration.

It was **RESOLVED** that Winnersh PC would not be hosting an event.

10. QUESTIONS

There were no questions from Parish Councillors on parish matters not covered elsewhere on the agenda.

11. REPORTS OF COUNCILLORS/OFFICERS REPRESENTING THE COUNCIL ON OTHER BODIES.

Cllr Harper reported that he had attended a BALC Executive meeting.

12. REPORTS FROM WBC WARD AND PARISH COUNCILLORS

- i. A written report from Ward Councillors had been circulated prior to the meeting and is attached at Appendix 3d. **Noted.**
- ii. Cllr Harper asked if the park & ride service would be continuing and Cllr Fishwick confirmed this. The Clerk was asked to add an item to social media advertising the park & ride service on Saturday's.

ACTION: CLERK

13. LITTER PICK

St Mary's Church had advised that they now have a regular hirer in their hall until 2pm and therefore they are unable to accommodate the litter pick at the usual time. The Clerk had contacted Rainbow Park as an alternative location option and this would be available at no cost if required.

It was **RESOLVED** to hold the litter pick at Rainbow Park Community Centre from 11am – 1pm on Sunday 24th March 2024. The Clerk would liaise with relevant parties.

ACTION: CLERK

14. CAPITAL PROJECT UPDATE

An update on 2023-24 capital projects was attached at Appendix 4. **Noted.**

15. ORDERS FOR PAYMENT

A schedule of all payments was attached at Appendix 5.

- i. It was **RESOLVED** to approve the schedule of payments.
- ii. It was **RESOLVED** that Cllrs Bray and Fishwick would examine and authorise the payments listed on the schedule.

ACTION: CLLRS BRAY & FISHWICK

The next Full Council meeting would be held on Tuesday 20th February 2024 at 7.30pm.

The meeting closed at 8.28pm.

Full Council Clerk's Report - January 2024

| Meeting Action Point | Date Decision Ratified | Minute reference | Owner | Notes | Status |
|--|------------------------|------------------|-----------|--|-----------------|
| CIL Co-funding - California Country Park | 21.02.23 | 12 | Clerk | Agreed to fund £5k CIL funds to California Country Park project. No further update received. Works due to commence April 23. | In progress |
| CIL Co-funding - Local Bus Services | 21.03.22 | 23 | Clerk | First contribution request received. | Complete |
| Sindlesham Room/JGR drawings | 18.04.22 | 7 i.i d | Clerk | Clerk obtaining lift quotes | In progress |
| Investment Accounts | 19.09.23 | 8 iii d | Clerk/APC | CCLA account application in progress. | In progress |
| D-Day 80 | 23.11.23 | 13 | Clerk | On agenda for discussion | In progress |
| Woodland Tree pack | 23.11.23 | 19 ii | Clerk | Clerk has applied and received confirmation of award of urban tree pack. Delivery Mar 24. Cllrs Fishwick and Harper determining location of planting. Primary schools will be involved in planting | In progress |
| SR/JGR windows | 23.11.23 | 19 iii | Clerk | Installation complete. One more window required, installation February | In progress |
| MH Toilet refurbishment | 19.12.23 | 9 i. a | Clerk | Order placed. Works commencing end of January | In progress |
| Christmas Event thanks | 19.12.23 | 16 | Clerk | Emails sent to Winnersh Garden Centre and The Barberettes | Complete |

Meetings/Training attended by Clerk:

| | |
|---------------|---------------------------------------|
| 14th December | Allotment site meeting re solar sheds |
| 19th December | Council meeting |
| 5th January | Toilet refurb contractor meeting |
| 10th January | Budget review meeting with JS and APC |
| 11th January | Lift contractor meeting |
| 11th January | Teams meeting with Proludic Play |
| 16th January | F&GP meeting |
| 17th January | BALC Clerk's training |

Upcoming Staff Holiday

| | |
|----------------------|----------------|
| 24th - 26th January | Marcia Milsom |
| 12th - 14th February | Joanne Yeomans |
| 13th - 15th February | Kerry Simpson |
| 16th February | Marcia Milsom |



The PCC invites organisations to apply for £200,000 of grant funding to help prevent crime

Matthew Barber, Police and Crime Commissioner (PCC) for Thames Valley, has today (8/1) opened the first application round of the Community Fund for 2024.

The Community Fund, jointly managed by the PCC and the Chief Constable, helps to prevent crime and keep communities safe. Money for the scheme is created from the proceeds from the sale of items seized from criminals that cannot be returned to their rightful owners.

On today's announcement, Matthew said: "I'm pleased to announce the Community Fund is once again open for applications. A total of £200,000 of grant funding is available for community and voluntary groups to apply for, with the aim of reducing crime across the Thames Valley.

"We are fortunate to have an active community across Thames Valley, who play a significant role in supporting Thames Valley Police to tackle local issues around crime prevention and supporting vulnerable groups in our communities.

"I have had the pleasure of visiting a number of previously-funded organisations over the past year, seeing first-hand the positive impact funding received through my Community Fund has had on our communities.

"I look forward to receiving applications which focus on a range of areas within my [Police and Criminal Justice Plan](#) including crime prevention, cybercrime and fraud, supporting victims and reducing re-offending."

Organisations from across the Thames Valley can apply for grants for projects that support one of the PCC's '[Police and Criminal Justice Plan](#)' priorities:

- **Strong Local Policing** (preventing crime & protecting communities)
- **Fighting Serious Organised Crime** (protecting vulnerable people)
- **Fighting Fraud & Cybercrime** (fighting modern crimes)
- **Improving the Criminal Justice System** (reducing re-offending)
- **Tackling illegal encampments** (reducing the impact of encampments)

Jason Hogg, Chief Constable for Thames Valley Police, said: "The Community Fund provides a bi-annual opportunity for community and voluntary groups to

apply for funding in support of projects which support the key policing priorities in Thames Valley.

“Being able to use this money, which has been generated from the sale of items seized from criminals, to support projects who are working within our communities is a real privilege.

“This funding will ensure organisations can continue to run important projects that play a key role in preventing crime and protecting our communities.”

The closing date for this round of applications is **12pm on Monday 29th January 2024** and applications will be considered jointly by the Police and Crime Commissioner (PCC) and the Chief Constable. Successful applicants will be invited to attend a presentation event, hosted by the Police & Crime Commissioner and Chief Constable, on Monday 11th March 2024.

Further information, including a link to the application form, can be found at: www.thamesvalley-pcc.gov.uk/get-involved/community-fund.

For any questions, please do not reply directly to this message but email: OPCC.Comms@thamesvalley.police.uk



Message Sent By

Rachel Ward

(Police, Communications Assistant, Thames Valley)

Dear Sir/Madam,

I have been reaching out to local councils and Parish's with a way of increasing revenue and increasing recycling rates.

I run a local recycling business called 'The Glass Company', we provide a doorstep glass collections service for residents and businesses across Bracknell, Wokingham Borough and Reading Borough. Our motivation is to better the recycling rates in the area as well as donate back to local charities.

We are looking to partner with more residents and business's that fall underneath your area and in return would like to offer 10% of our profits over to you each month. We would ask that you can spread the word about our business to promote the glass recycling rate. Any new customers that sign up in these areas once we have agreed to work with each other will automatically be added to a list with the total profits then being added up and donated to you.

We offer:

A bi monthly glass collection for £6.99 per pick up.

A monthly collection of £6.99 per month.

A two box option which comes to £10.49 per month.

A wheelie bin collection service that starts from £15 a month.

We provide both 60L lidded bins and 240L wheelie bins free of charge.

Please find attached our recent donations to both the Wokingham Foodbank and The Cowshed.

I look forward to hearing from you on this following the next councillors meeting.

Thanks,

David Nice

Director

W: www.theglasscompany.org

T: 07891141918



| | | | Actual Year To date @ 09.01.24 | 2023-24 Annual Budget | Anticipated to 31.03.24 | Variance Annual Total | % Spent against budget | Proposed Annual Bud |
|------------|---------------------------------------|--|--------------------------------------|-----------------------------|----------------------------|--------------------------|------------------------------|------------------------|
| 100 | Office & General | | | | | | | |
| 1076 | Precept | | 191166 | 191166 | 191166 | 0 | 100.00% | 191166 |
| 1090 | Bank Interest | | 715 | 5000 | 1700 | 4285 | 14.30% | 7000 |
| 1095 | Sundry Income | | 415 | 0 | 415 | -415 | 0.00% | 0 |
| 1100 | FIT Income | | 524 | 450 | 580 | -74 | 116.44% | 580 |
| 1130 | CIL Income | | 35312 | 0 | 35312 | -35312 | 0.00% | 0 |
| 1200 | CCTV Grant | | 0 | 0 | 0 | 0 | 0.00% | 0 |
| 1452 | Misc Income | | 0 | 0 | 0 | 0 | 0.00% | 0 |
| | Office & General :- Income | | 228132 | 196616 | 229173 | -31516 | 116.03% | 198746 |
| 4000 | Salaries | | 71092 | 85000 | 95000 | 13908 | 83.64% | 102769 |
| 4020 | ERS NI | | 5900 | 5500 | 7750 | -400 | 107.27% | 8217 |
| 4025 | ERS Pension | | 18162 | 22000 | 24250 | 3838 | 82.55% | 26096 |
| 4055 | Stationery/Office Supplies/Postage | | 216 | 600 | 250 | 384 | 36.00% | 300 |
| 4060 | IT Infrastruture (Hardware) | | 178 | 250 | 250 | 72 | 71.20% | 250 |
| 4062 | IT Support (itQED) | | 2665 | 3700 | 3160 | 1035 | 72.03% | 3300 |
| 4063 | Web Hosting & Support | | 1202 | 1900 | 1900 | 698 | 63.26% | 2100 |
| 4064 | IT Rialtas/SAGE | | 1885 | 2000 | 1960 | 115 | 94.25% | 2000 |
| 4065 | Copier | | 61 | 300 | 120 | 239 | 20.33% | 150 |
| 4070 | Insurances | | 4274 | 4004 | 4274 | -270 | 106.74% | 4550 |
| 4075 | Training - Councillors | | 0 | 300 | 0 | 300 | 0.00% | 200 |
| 4080 | Training Staff | | 40 | 1000 | 200 | 960 | 4.00% | 600 |
| 4085 | Chairman's Allowance | | 100 | 160 | 160 | 60 | 62.50% | 160 |
| 4086 | Parish Expenses | | 519 | 100 | 530 | -419 | 519.00% | 400 |
| 4089 | CIL Co-funding Expenditure | | 0 | 0 | 6552 | 0 | 0.00% | 2661 |
| 4090 | Employment Advertising | | 0 | 200 | 0 | 200 | 0.00% | 100 |
| 4095 | Election Expenses | | 0 | 5400 | 5071 | 5400 | 0.00% | 0 |
| 4100 | Subscriptions | | 2258 | 2500 | 2700 | 242 | 90.32% | 2700 |
| 4115 | Professional Fees | | 1250 | 1650 | 1650 | 400 | 75.76% | 500 |
| 4116 | Audit Fees | | 0 | 0 | 0 | 0 | 0.00% | 1300 |
| 4120 | Bank Charges | | 206 | 275 | 275 | 69 | 74.91% | 275 |
| 4125 | Credit Card Fee | | 24 | 40 | 40 | 16 | 60.00% | 40 |
| 4130 | Telecoms | | 552 | 550 | 752 | -2 | 100.36% | 750 |
| 4135 | Postage | | 3 | 0 | 3 | -3 | 0.00% | 0 |

| | | | Actual Year To date @ 09.01.24 | 2023-24 Annual Budget | Anticipated to 31.03.24 | Variance Annual Total | % Spent against budget | Proposed Annual Bud |
|------------|---|------------------------|--------------------------------------|-----------------------------|----------------------------|--------------------------|------------------------------|------------------------|
| 4140 | Travel & Subsistance | | 2 | 75 | 5 | 73 | 2.67% | 50 |
| 4200 | Scheduled Maintenance | | 0 | 0 | 0 | 0 | 0.00% | 0 |
| 4410 | Cleaning | | 0 | 0 | 0 | 0 | 0.00% | 0 |
| 4415 | Health & Safety | | 190 | 0 | 190 | -190 | 0.00% | 0 |
| 5515 | Write off old pension b/f 2018 | | 0 | 0 | 0 | 0 | 0.00% | 0 |
| | Office & General :- Indirect Expenditure | | 110779 | 137504 | 157042 | 26725 | 80.56% | 159468 |
| | Net Income over Expenditure | | 117353 | 59112 | 72131 | -58241 | | 39278 |
| 6000 | | plus Transfer from EMR | 0 | | 6552 | | | 2661 |
| 6001 | | plus Transfer to EMR | 0 | | 35312 | | | |
| | Movement to/(from) Gen Reserve | | 117353 | 59112 | 43371 | | | 41939 |
| 120 | Street Lights | | | | | | | |
| 4230 | Electricity | | 1309 | 0 | 1520 | -1309 | 0.00% | 0 |
| | Street Lights :- Indirect Expenditure | | 1309 | 0 | 1520 | -1309 | 175.2% | 0 |
| | Net Expenditure | | -1309 | 0 | -1520 | 1309 | | 0 |
| 140 | Other Expenditure | | | | | | | |
| 4270 | Grants Made | | 3300 | 6000 | 5550 | 2700 | 55.00% | 6000 |
| 4280 | Community Transport | | 2600 | 4500 | 2600 | 1900 | 57.78% | 5200 |
| 4290 | Youth Club | | 2104 | 6000 | 4300 | 3896 | 35.07% | 5400 |
| 4900 | Bad debt w/o | | 0 | 0 | 0 | 0 | 0.00% | 0 |
| | Other Expenditure :- Indirect Expenditure | | 8004 | 16500 | 12450 | 8496 | 48.51% | 16600 |
| | Net Expenditure | | -8004 | -16500 | -12450 | -8496 | | -16600 |
| 200 | Major/Special Projects | | | | | | | |
| 4300 | R&A | | 69900 | 149000 | 100480 | 79100 | 0.00% | 102638 |
| 4350 | F&GP | | 0 | 500 | 0 | 500 | 0.00% | 0 |
| 4360 | FC | | 5973 | 11500 | 10500 | 5527 | 0.00% | 10500 |
| 4362 | FC - AP Refurb | | 2810 | 0 | 2810 | -2810 | 0.00% | 10000 |
| | Major/Special Projects :- Indirect Expenditure | | 78683 | 161000 | 113790 | 82317 | 0.00% | 123138 |
| | Net Expenditure | | -78683 | -161000 | -113790 | -82317 | | -123138 |
| 6000 | | plus Transfer from EMR | | | | | | 41250 |
| | Movement to/(from) Gen Reserve | | -78683 | -161000 | -113790 | | | -81888 |
| 300 | Community Centre | | | | | | | |
| 1300 | Bookings-Winnersh Hall | | 28051 | 40000 | 40000 | 11949 | 70.13% | 49301 |
| 1310 | Bookings-Sindleshm Room | | 7661 | 6000 | 10280 | -1661 | 127.68% | 8452 |
| | Community Centre :- Income | | 35712 | 46000 | 50280 | 10288 | 77.63% | 57753 |

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|------------|---|------------------------|--------------------------------------|-----------------------------|----------------------------|--------------------------|------------------------------|------------------------|
| 4110 | Licence Fees | | 191 | 600 | 700 | 409 | 31.83% | 1150 |
| 4145 | Health & Safety | | 0 | 0 | 0 | 0 | 0.00% | 0 |
| 4195 | COVID & WFH Expenses | | 0 | 0 | 0 | 0 | 0.00% | 0 |
| 4200 | Scheduled Maintenance | | 5946 | 5000 | 6500 | -946 | 118.92% | 8550 |
| 4205 | Unscheduled Maintenance | | 3915 | 1200 | 3915 | -2715 | 326.25% | 1500 |
| 4215 | Waste Management | | 921 | 1300 | 1300 | 379 | 70.85% | 1440 |
| 4230 | Electricity | | 704 | 2200 | 1500 | 1496 | 32.00% | 1500 |
| 4235 | Gas | | 2650 | 8500 | 5000 | 5850 | 31.18% | 4000 |
| 4240 | Water | | 397 | 500 | 570 | 103 | 79.40% | 500 |
| 4410 | Cleaning | | 0 | 0 | 0 | 0 | 0.00% | 0 |
| | Community Centre :- Indirect Expenditure | | 14724 | 19300 | 19485 | 4576 | 76.29% | 18640 |
| | Net Income over Expenditure | | 20988 | 26700 | 30795 | 5712 | | 39113 |
| 6000 | | plus Transfer from EMR | 0 | 0 | 0 | | | 0 |
| | Movement to/(from) Gen Reserve | | 20988 | 26700 | 30795 | | | 39113 |
| 320 | Allnatt Pavilion | | | | | | | |
| 1315 | Bookings-Allnatt Pavilion | | 6895 | 3800 | 9600 | -3095 | 181.45% | 9868 |
| | Allnatt Pavilion :- Income | | 6895 | 3800 | 9600 | -3095 | 181.45% | 9868 |
| 4200 | Scheduled Maintenance | | 75 | 240 | 75 | 165 | 31.25% | 240 |
| 4205 | Unscheduled Maintenance | | 121 | 240 | 240 | 119 | 50.42% | 240 |
| 4230 | Electricity | | 38 | 850 | 38 | 812 | 4.47% | 0 |
| 4235 | Gas | | 961 | 1600 | 1400 | 639 | 60.06% | 1400 |
| 4240 | Water | | 1220 | 750 | 1580 | -470 | 162.67% | 750 |
| | Allnatt Pavilion :- Indirect Expenditure | | 2415 | 3680 | 3333 | 1265 | 65.63% | 2630 |
| | Net Income over Expenditure | | 4480 | 120 | 6267 | -4360 | | 7238 |
| 340 | Allotments | | | | | | | |
| 1450 | Allotment Income | | 3094 | 2900 | 3094 | -194 | 106.69% | 3860 |
| | Allotments :- Income | | 3094 | 2900 | 3094 | -194 | 106.69% | 3860 |
| 4200 | Scheduled Maintenance | | 0 | 0 | 0 | 0 | 0.00% | 0 |
| 4205 | Unscheduled Maintenance | | 1096 | 500 | 1096 | -596 | 219.20% | 500 |
| 4240 | Water | | 1691 | 2000 | 1800 | 309 | 84.55% | 1800 |
| 4250 | Allotment Association | | 770 | 1500 | 1500 | 730 | 51.33% | 1000 |
| 4400 | Sundries | | 0 | 0 | 0 | 0 | 0.00% | 0 |
| 4450 | Pest Control | | 519 | 750 | 519 | 231 | 69.20% | 530 |
| 4455 | Rent to WBC | | 1000 | 1000 | 1000 | 0 | 100.00% | 1000 |

| | | Actual Year To date @ 09.01.24 | 2023-24 Annual Budget | Anticipated to 31.03.24 | Variance Annual Total | % Spent against budget | Proposed Annual Bud |
|------------|---|--------------------------------------|-----------------------------|----------------------------|--------------------------|------------------------------|------------------------|
| | Allotments :- Indirect Expenditure | 5076 | 5750 | 5915 | 674 | 88.28% | 4830 |
| | Net Income over Expenditure | -1982 | -2850 | -2821 | -868 | | -970 |
| 6000 | plus Transfer from EMR | 255 | | 1255 | | | 1000 |
| | Movement to/(from) Gen Reserve | -1727 | -2850 | -1566 | -868 | | 30 |
| 360 | Bearwood Recreation Ground | | | | | | |
| 1320 | Bookings-Bearwood Rec. Ground | 5329 | 7600 | 7450 | 2271 | 70.12% | 8930 |
| | Bearwood Recreation Ground :- Income | 5329 | 7600 | 7450 | 2271 | 70.12% | 8930 |
| 4200 | Scheduled Maintenance | 7620 | 11000 | 9600 | 3380 | 69.27% | 12000 |
| 4205 | Unscheduled Maintenance | 60 | 1000 | 60 | 940 | 6.00% | 500 |
| 4210 | Play Area Repairs & Mtc | 4161 | 3500 | 4161 | -661 | 118.89% | 2500 |
| 4400 | Sundries | 480 | 0 | 480 | -480 | 0.00% | 0 |
| 4500 | Tree Husbandry | 275 | 2000 | 2000 | 1725 | 13.75% | 2000 |
| | Bearwood Recreation Ground :- Indirect Exp | 12596 | 17500 | 16301 | 4904 | 71.98% | 17000 |
| | Net Income over Expenditure | -7267 | -9900 | -8851 | -2633 | | -8070 |
| 6000 | plus Transfer from EMR | 480 | | 480 | | | |
| | Movement to/(from) Gen Reserve | -6787 | -9900 | -8371 | -2633 | | -8070 |
| 400 | Pavilion House | | | | | | |
| 4200 | Scheduled Maintenance | 75 | 250 | 75 | 175 | 30.00% | 150 |
| 4205 | Unscheduled Maintenance | 0 | 1000 | 0 | 1000 | 0.00% | 500 |
| | Pavilion House :- Indirect Expenditure | 75 | 1250 | 75 | 1175 | 6.00% | 650 |
| | Net Expenditure | -75 | -1250 | -75 | -1175 | | -650 |
| 910 | Fete | | | | | | |
| 1600 | Fete Sponsorship | 375 | 300 | 375 | -75 | 125.00% | 300 |
| 1605 | Fete Stallholders Donations | 603 | 500 | 603 | -103 | 120.60% | 500 |
| 1610 | Fete Raffle | 550 | 400 | 550 | -150 | 137.50% | 400 |
| | Fete :- Income | 1528 | 1200 | 1528 | -328 | 127.33% | 1200 |
| 5000 | Fete Expenditure | 3926 | 4000 | 3926 | 74 | 98.15% | 4500 |
| | Fete :- Indirect Expenditure | 3926 | 4000 | 3926 | 74 | 98.15% | 4500 |
| | Net Income over Expenditure | 2398 | 2800 | 2398 | 402 | | 3300 |
| 930 | Christmas | | | | | | |
| 1600 | Christmas Event sponsorship | 250 | 0 | 250 | -250 | 0.00% | 250 |
| 1605 | Christmas Event Stallholders | 115 | 0 | 115 | -115 | 0.00% | 150 |
| 1610 | Christmas Raffle/donations | 136 | 0 | 491 | -136 | 0.00% | 300 |
| | Christmas Event :- Income | 501 | 0 | 856 | -501 | 0.00% | 700 |

| | | | Actual Year To date @ 09.01.24 | 2023-24 Annual Budget | Anticipated to 31.03.24 | Variance Annual Total | % Spent against budget | Proposed Annual Bud |
|------------|--|-------------------------------------|--------------------------------------|-----------------------------|----------------------------|--------------------------|------------------------------|------------------------|
| 5001 | Christmas Expenditure | | 2842 | 2000 | 2842 | -842 | 142.10% | 1500 |
| | Fete :- Indirect Expenditure | | 2842 | 2000 | 2842 | -842 | 142.10% | 1500 |
| | Net Income over Expenditure | | 2341 | 2000 | 1986 | -341 | | 800 |
| 920 | Winnersh Newsletter | | | | | | | |
| 1700 | Newsletter Income | | 0 | 0 | 0 | 0 | 0.00% | 0 |
| | | Winnersh Newsletter:- Income | 0 | 0 | 0 | 0 | | 0 |
| 5010 | Newsletter Expenditure | | 0 | 250 | 195 | 250 | 0.00% | 250 |
| | Winnersh Newsletter :- Indirect Expenditure | | 0 | 250 | 195 | 250 | 0.00% | 250 |
| | Net Expenditure | | 0 | -250 | -195 | -250 | | -250 |
| | | | | | | | | |
| | Grand Totals:- Income | | 281191 | 258116 | 301981 | -23075 | 108.94% | 281057 |
| | Expenditure | | 240429 | 368734 | 336874 | 128305 | 65.20% | 349206 |
| | Net Income over Expenditure | | 40762 | -110618 | -34893 | -151380 | | -68149 |
| | plus Transfer from EMR | | 735 | 0 | 8287 | | | 44911 |
| | plus Transfer to EMR | | 0 | 0 | -35312 | | | 0 |
| | Movement to/(from) Gen Reserve | | 41497 | -110618 | -61918 | | | -23238 |

Winnersh Parish Council Earmarked Reserves

| | | | Apr-23 | Added 2023/24 | Anticipated usage/ Transferred 2023/24 | Anticipated Balance at 31/03/24 | Transfer to General Fund | Proposed Additions 2024/25 | Proposed Usage 2024/25 | Anticipated Balance at 31/03/25 | Future projects/required works (reason for building reserves) |
|-----|---|-------------------------|--------|------------------|---|---------------------------------------|--------------------------------|----------------------------------|------------------------------|---------------------------------------|---|
| 322 | a | History Project | 2,379 | - | - | 2,379 | - | | | 2,379 | |
| 323 | b | Allotment Transitioning | 27,743 | - | - 1,255 | 26,488 | - | | - 1,000 | 25,488 | Funds from WBC held for improvements to allotment site |
| 324 | c | External Redecoration | - | - | - | - | - | 1,000 | | 1,000 | Four year rolling programme |
| 325 | d | Internal Redecoration | - | - | - | - | - | 1,000 | | 1,000 | Four year rolling programme |
| 326 | e | Car Park Resurface | - | - | - | - | - | 1,000 | | 1,000 | |
| 327 | f | Building improvements | - | - | - | - | - | 2,000 | | 2,000 | Boilers, solar panels, windows, flooring |
| 328 | g | IT Hardware | - | - | - | - | - | 1,000 | | 1,000 | Replacement desktop computers/monitors, photocopier/scanner, laptop |
| 329 | h | Elections | - | - | - | - | - | 2,900 | | 2,900 | For casual election based on largest ward without poll cards |
| 330 | i | MH floor replacement | - | - | - | - | - | 5,000 | | 5,000 | Works required 2026-2032 |
| | | | 30,122 | - | - 1,255 | 28,867 | - | 13,900 | - 1,000 | 41,767 | |
| | | | | | | | | | | | |
| 320 | z | CIL | 67,666 | 35,312 | - 7,032 | 95,946 | | - | - 43,911 | 52,035 | See below |
| | | | | | | | | | | | |
| | | | 97,788 | 35,312 | - 8,287 | 124,813 | - | 13,900 | - 44,911 | 93,802 | |

CIL exp

| | | | |
|---------|--|---------------|-------------------|
| 2023/24 | Recreation Ground signage | 480 | |
| | Contribution to California Park improvements | 5,000 | |
| | Contribution to 128/129 bus service (3 yrs) | 1,552 | (Sep 23 - Mar 24) |
| | | <u>7,032</u> | |
| 2024/25 | Contribution to 128/129 bus service (3 yrs) | 2,661 | |
| | Allnatt Pavilion | 15,000 | |
| | Teenage Shelter | 5,000 | |
| | SR/JGR lift/staircase | 21,250 | |
| | | <u>43,911</u> | |
| 2025/26 | Contribution to 128/129 bus service (3 yrs) | 2,661 | |
| | | <u>2,661</u> | |
| 2026/27 | Contribution to 128/129 bus service (3 yrs) | 1,109 | (Mar 26 - Aug 26) |
| | | <u>1,109</u> | |

WINNERSH PARISH COUNCIL

BUDGET SUMMARY 2024/25

| | | 2024/25 £ | 2023/24 £ |
|-----------|---|----------------|----------------|
| a | Expenditure excluding Capital/Special Projects | 226,068 | 197,334 |
| b | Income excluding Precept | 89,891 | 62,550 |
| c=a-b | Excess of Expenditure over Income | 136,177 | 134,784 |
| d | General Reserve | 56,517 | 40,000 |
| e | Balance Brought Forward | 211,211 | 180,000 |
| f=c+d-e | Balance to be Funded excluding Projects | -18,517 | -5,216 |
| g | Capital / Special Projects (see below) | 123,138 | 161,000 |
| h | Earmarked Reserves (including CIL) | 93,802 | 35,382 |
| j=f+g+h-i | Total for Funding by Precept | 198,423 | 191,166 |
| | <i>Change from Previous Year</i> | <i>+3.8%</i> | <i>+2.3%</i> |
| k | <i>Tax Base (nominal number of Band D properties)</i> | <i>4,432.7</i> | <i>4,433.8</i> |
| m=J/k | Council Tax Charge for Band D Property | 44.76 | 43.12 |
| | <i>Change from Previous Year</i> | <i>+3.8%</i> | <i>+3.0%</i> |
| | Capital/Special Projects (by Committee) | | |
| | Full Council | 20,500 | 10,500 |
| | Climate Change Working Group 5,000 | | |
| | Sustainable Transport Working Group 500 | | |
| | Facilities Working Group 5,000 | | |
| | AP Underpinning 10,000 | | |
| | F&GP | 0 | 500 |
| | R&A | 102,638 | 150,000 |
| | Wetpour replacement 16,538 | | |
| | MH Ceiling Tiles 2,000 | | |
| | Teenage Shelter 14,000 | | |
| | MH Internal Redecoration 3,000 | | |
| | Event gazebo and banner 600 | | |
| | Trampoline/Fitness Trail 17,000 | | |
| | Miscellaneous 2,000 | | |
| | Top dress overflow car park 2,500 | | |
| | SR/JGR lift/staircase 45,000 | | |
| g | Total Capital/Special Projects | 123,138 | 161,000 |

Borough Ward member update to Winnersh Parish Council from Borough Councillors Prue Bray, Paul Fishwick and Rachelle Shepherd-DuBey

23rd January 2024

Response to adverse weather and Storm Henk

Rainfall amounts have been above average every month since July 2023, with river and groundwater levels becoming high. The very wet December followed by early January, with Storm Henk (2nd) with winds gusting at 76km/hr brought down many trees closing or partly closing over 30 roads and footways across the borough. Quick on the heels of Storm Henk was more rain and the highest daily rainfall total for a January in over 102 years on 4th falling on already saturated ground culminated in the local rivers bursting their banks and roads being closed.

Flood warnings and alerts were issued by the Environment Agency including the River Loddon through Winnersh, where Mill Lane and Sandford Lane were closed from 3rd and opened again on 10th. The A329 at Showcase roundabout and Lower Earley Way North were also closed on Saturday 6th January.

Borough Council officers were involved in multi-agency emergency planning meetings with partners including the Met Office, Environment Agency and the blue light services.

Sandbags were put in place based upon demand requirements. The Borough Council identified vulnerable people in the most high-risk areas. Communications were issued to schools and social care providers.

Arctic air moved into the area on the 8th with air temperatures falling to their lowest levels since January 2023 and winter maintenance pre-salting of the road network took over.

Storm Isha has been named as this report is being finalised, therefore a verbal update will be provided.

Winnersh Triangle Park and Ride service continues

Following approval to use BSIP grant funding to resume the Park & Ride service from Winnersh Triangle which commenced on Saturday 25th November this will continue until at least mid-April 2024. Td on Saturday's on a 20-minute frequency direct into Reading town centre.

[Park and ride sites revived with Government funding | Wokingham](#)

Active travel scheme Winnersh to Wokingham town centre Phase 1 to 4 consultation

The phase 1 (Sadlers Lane to Emmbrook Road) that has been consulted on is now in the detailed design stage. Phase 2 (Emmbrook Road to Mill Lane) has also been out to consultation and the response was positive. Initial design is being reviewed following feedback from the consultation.

Phases 3 (Mill Lane to Station Approach) and phase 4 (Station Approach to Broad Street Wokingham) will be consulted on shortly.

The Forest, Emmbrook Secondary and The Holt Schools will be invited to participate in the consultation.

Posters will be installed along the routes and a hard copy of the plans will be available to view at Shute End and Winnersh Parish Council offices.

Parking restrictions

New parking restrictions have been approved via the Individual Executive Member Decision process for Lenham Close junction with Old Forest Road, Sadlers Lane junction with Reading Road, Woodward Close/SEND access road and Watmore Lane near Greenwood Grove. The legal order will now be signed and sealed and it is anticipated that the lines with any associated signing installed by the end of March 2024 (weather permitting).

Unwanted plants

There are a number of plants that have been left behind after the building of the new SEND school at Winnersh Farm. Prue has now established that they are surplus to requirements and would like to thank Geoff for going and looking at them. The allotment holders have been told they can take them, and any that are left behind will be disposed of this week. There are more living plants than the allotment holders can immediately use, so Prue has suggested that they move them somewhere else, so that they are not disposed of, while we think of what to do with them. My suggestion would be to add them to any planting we are doing elsewhere.

New Director of Children's Services

The new director has been appointed. Her name is Emma Cockerell and she will be joining the council on 8th April.

Capital Projects Update 2023/24 - January 2024

Appendix 4

| Item No | | Project | Budget | Actual Cost to date | Committed Cost to date | Original Project Detail | Action/Notes | Status |
|---------|------|-------------------------------------|--------------|---------------------|------------------------|---|--|-------------|
| 1 | R&A | Floor Scrubber/Dryer | | 1,449.99 | | | Machine purchased. | Complete |
| 2 | R&A | Community Hall Floor | 9,000.00 | 8,784.12 | | Agreed to carry out sand and re-seal of existing floor and replace at a future date. | Sand and re-seal works completed | Complete |
| 3 | R&A | Toilet Refurbishment | 30,000.00 | 5,527.62 | 16,700.00 | Replace the toilets in the WCC and replace with 3 unisex and 1 accessible + corridor to lead to the outside | Disabled toilet works completed | Complete |
| | | | | 650.00 | | | Order placed for refurbishment. Works commencing 22nd Jan 24 | In progress |
| 4 | R&A | Path Renewals & Ramps | 15,000.00 | 3,650.00 | | Replace the footpath with bitmac/resin or similar or replace/repair rocking and broken slabs between the car park and the community centre and around by the Sindlesham Room/Parish Office. | Works carried out w/c 11th September | Complete |
| 5 | R&A | Dimmable Lighting | 5,000.00 | 342.18 | | Low level/dimmable lighting in the Winnersh Hall and Sindlesham Room | LED lighting upgrade completed | Complete |
| 6 | R&A | Sindlesham Room/Parish Office | 25,000.00 | | | Strip out bar area and install internal lift and staircase from bar area to John Grobler Room | Clerk continuing to obtain quotes | In progress |
| 7 | R&A | Car Park levelling | 10,000.00 | 5,900.00 | | Disabled bay tarmac and gravel | Works carried out w/c 11th September | Complete |
| 8 | R&A | Play Area Equipment replacement | 20,000.00 | 16,857.40 | | New toddler unit | New unit installed. | Complete |
| 9 | R&A | Hall Curtains | 5,000.00 | 1,259.00 | 1,259.00 | Replace the curtains in the main hall | Fitting completed January 2024 | Complete |
| 10 | R&A | Pavilion House | 28,344.00 | | | | | |
| | | Windows/Doors | | 6,143.33 | | New windows and doors | Windows/doors fitted 22nd/23rd May. | Complete |
| | | Kitchen/Bathroom | | 13,545.41 | | New kitchen & bathroom, electrical works, plastering works | Works completed | Complete |
| | | Carpet | | 502.68 | | Carpet to stairs and landing | Works completed | Complete |
| | | Decorating | | 3,600.00 | | | Works completed | Complete |
| | | | | 23,791.42 | | | | |
| 11 | R&A | New tables | 1,656.00 | 1,273.59 | | | Tables delivered | Complete |
| 12 | F&GP | Small Projects | 500.00 | | | | | |
| 13 | FC | Climate Change Working Group | 10,000.00 | 4,089.58 | 4,287.33 | | SR/JGR windows replaced with uPVC. | Complete |
| 14 | FC | Sustainable Transport Working Group | 500.00 | | | | | |
| 15 | FC | Sindlesham Room Door Magnet | - | 685.92 | | | Magnet installed | Complete |
| 16 | FC | Coronation | 1,000.00 | 1,162.89 | | | Bench installed. Artwork framed and hung in hall. | Complete |
| | | | £ 161,000.00 | £ 75,423.71 | £ 22,246.33 | | | |

| | Schedule of Payments - January | | | |
|----|---|-------------------------------------|--------------|---------------------|
| | Payee | Description | Amount | Comments |
| | Payroll | | | |
| 1 | Net Salaries | Net Salaries (MM/CF/VC/JY/KS) | £ 6,669.30 | Jan-24 |
| 2 | HMRC | PAYE & NI | £ 1,732.89 | |
| 3 | Berkshire LGPS | LGPS Contributions | £ 2,484.15 | |
| | Invoiced Payments | | | |
| 4 | Business Stream | Allotment Water | £ 32.06 | 1/10/23 - 29/12/23 |
| 5 | Castle Water | Community Centre water | £ 54.24 | 01/12/23 - 31/12/23 |
| 6 | Castle Water | Allnatt Pavilion/Pav House water | £ 16.39 | 01/12/23 - 31/12/23 |
| 7 | Collard | Waste Collection | £ 68.74 | Dec 2023 |
| 8 | Dave Knight | Window Cleaner | £ 120.00 | Jan 2024 |
| 9 | Holly Digital | Printer/Copier Service | £ 32.96 | Dec 2023 |
| 10 | ITQED | IT monthly support | £ 98.80 | Jan 2024 |
| 11 | ITQED | PC backups & anti-virus | £ 40.19 | Jan 2024 |
| 12 | ITQED | 365 backup | £ 57.60 | Jan 2024 |
| 13 | ITQED | Over Contract - remote support | £ 16.25 | Dec 2023 |
| 14 | Melvin Randall | Refit 7 x blinds | £ 86.00 | Jan 2024 |
| 15 | Nick Robins | Grounds Maintenance | £ 394.80 | Dec 2023 |
| 16 | Nick Robins | Replace Jubilee Oak tree | £ 230.40 | Jan 2024 |
| 17 | PPL PRS united for music | Annual Music Licence | £ 1,177.59 | Jan 2024 |
| 18 | Web Marketing Matters | Website Support | £ 202.80 | Dec 2023 |
| 19 | Wokingham Borough Council | Cost for May 2023 elections | £ 5,071.28 | May 2023 |
| 20 | Wokingham Borough Council | Contribution to local bus services | £ 1,552.01 | 01/09/23 - 31/03/24 |
| 21 | First Days Children Charity | Grant application | £ 750.00 | Jan 2024 |
| 22 | ARC Counselling | Grant application | £ 750.00 | Jan 2024 |
| 23 | Home Start Wokingham District | Grant application | £ 750.00 | Jan 2024 |
| | TOTAL for Payroll/Invoiced Payments/Refunds | | £ 22,388.45 | |
| | Direct Debits | | | |
| 24 | BT | Telephone & broadband charges | £ 70.74 | Jan 2024 |
| 25 | Sage | Accounts Software | £ 15.60 | Jan 2024 |
| 26 | Daisy | Caretaker mobile phone | £ 9.00 | Jan 2024 |
| 27 | British Gas | Winnersh Hall gas | £ 942.65 | 14/12/23 - 16/01/24 |
| 28 | British Gas | Allnatt Pavilion gas | £ 135.98 | 14/12/23 - 16/01/24 |
| 29 | YGP | Electric | £ 178.99 | Dec 2023 |
| 30 | YGP | Electric | £ 283.71 | Jan 2024 |
| | TOTAL for Direct Debits | | £ 1,636.67 | |
| | Lloyds/UNITY Bank Multipay Card | | | |
| 31 | Sainsburys | Hand Soap & Air Freshener | £ 13.50 | Dec 2023 |
| 32 | Sainsburys | Christmas Full Council refreshments | £ 45.90 | Dec 2023 |
| 33 | Amazon | Black Cable Ties | £ 7.69 | Dec 2023 |
| 34 | Lloyds Credit Card | Monthly fee | £ 3.00 | Dec 2023 |
| | TOTAL for Multipay Card by Direct Debit | | £ 70.09 | |
| | TOTAL SPEND | | £ 24,095.21 | |
| | Paid since the last meeting | | | |
| | | | | |
| | TOTAL paid since last meeting | | £ - | |
| | Bank Balance at | | | |
| | Unity Bank | | £ 196,729.90 | As at 18/01/2024 |
| | Redwood | | £ 85,000.00 | As at 18/01/2024 |
| | TOTAL for all Bank Accounts | | £ 281,729.90 | |