



**Winnersh Parish Council**  
Winnersh Community Centre  
New Road, Sindlesham, Wokingham  
Berkshire RG41 5DU  
Phone 0118 978 0244  
e-mail clerk@winnersh.gov.uk  
www.winnersh.gov.uk

1<sup>st</sup> May 2024

Recreation & Amenities Committee Members:

Cllrs Doyle, Fyfe, Green, Kilby, Nicholson and Southgate

Dear Councillor,

You are summoned to attend a meeting of the **RECREATION & AMENITIES COMMITTEE** of Winnersh Parish Council to be held on **Tuesday 7<sup>th</sup> May 2024 at 7.30pm** at the Winnersh Community Centre.

*M Milsom*

Marcia Milsom  
Clerk to the Council

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

To Receive apologies for absence. Members are reminded that apologies must be submitted to the Clerk by 12pm on the day of the meeting.

**2. DECLARATIONS OF INTEREST**

To Receive any personal or prejudicial interests in relation to any items on the agenda.

**3. NOTES OF THE PREVIOUS MEETING**

The notes of the informal meeting held on 2<sup>nd</sup> April 2024 (attached) were accepted at Full Council on 16<sup>th</sup> April 2024.

The Clerk's report with updates on matters arising from previous meetings is attached at Appendix 1. *For noting.*

**4. BERKSHIRE YOUTH**

A report from Berkshire Youth is awaited.

## **5. WINNERSH ALLOTMENTS**

- i. The solar shed installation is now completed. *For noting.*
- ii. The S106 monies to fund the sheds has been received from WBC (£16,600.00). The sheds and solar components were £16,000.00 which leaves £600.00 for additional benches to be installed. The Clerk has looked at potential bench options – see report at Appendix 3.

To Consider the benches to be purchased for the allotment site.

- iii. The CELO and Cllr Doyle carried out a further inspection on 29<sup>th</sup> April. The CELO will write to tenants not adhering to the tenancy agreement.
- iv. The Clerk had a meeting with the interim Chairman of the WAA regarding the operation and management of the association. The Clerk to give a verbal update at the June meeting. *For noting.*

## **6. PLAY INSPECTION REPORT**

An inspection was carried out during April – report sent under separate cover.

The Clerk is obtaining quotes for all medium and low risk items and will bring a report to the June meeting. *For noting.*

## **7. CAPITAL PROJECTS 2024-25**

An update on 2024-25 capital projects is attached at Appendix 4. *For noting.*

- i. Teenage Shelter – the Clerk has obtained quotes for a replacement shelter - attached at Appendix 4a.

To Consider the quotes for a replacement shelter.

## **8. HIRE TERMS & CONDITIONS**

The Clerk and CELO have reviewed the current hiring terms and conditions and made some minor amendments for consideration – attached at Appendix 5.

To Consider the proposed amendments to the hire terms and conditions.

## **9. REGULAR HIRER DEPOSITS**

In April 2021, it was agreed by R&A that damage deposits held for regular hirers should be refunded and deposits would no longer be taken as it was an administrative and accounting burden.

At the recent F&GP meeting, Cllr Fishwick suggested that damage deposits should be taken for new regular hirers. The Clerk and CELO have discussed the necessity for taking deposits from regular hirers and do not feel that this is appropriate as there have been no issues of damage or non-payment with any new regular hirers.

To Consider whether to reintroduce deposits for regular hirers.

## **10. CORRESPONDENCE**

To Receive items of correspondence as follows:

None.

## **11. DATE AND TIME OF THE NEXT MEETING**

To Agree the date and time of next meeting as Tuesday 4<sup>th</sup> June 2024 at 7.30pm.

The Clerk would like to walk the site with members prior to the meeting (6.30pm, weather permitting).